**Getting Started:**

We are so glad you are interested in working on your Book Baskets!

This work can be teacher led, leader led, or a schoolwide initiative. The steps below can be followed as is or modified to suit the needs of your school and/or team.

1. Determine the scope of your work. Will you work with a small group of teachers? A grade level team? As a full school? Gather names and emails for all of your participants. These can be added to a google sheet mentioned in #3 below.
2. Once you have selected the teachers and/or librarian you will support with this project, determine how you will collect pertinent qualitative evidence and strong anecdotes as you move through the project.
3. Create an easy-to-complete survey like the sample below. Send the pre-survey link to each participant in your group. The survey will take approximately 15 minutes to complete online. The questions you can use to create the google survey are: <https://docs.google.com/document/d/130ZZfe-09COZVQL0pfTfgYId0pSpCi77N2XEt5gYdBA/edit?usp=sharing>
4. You can set up a google sheet with tabs for each lead and/or teacher. This will be the central location for everyone to keep notes on their observations. You can list categories – motivation, engagement, and enthusiasm along with a space for other notes. Hopefully, this will minimize the time your team will spend transferring notes and help keep thoughts and observations organized as you go along. The link for the spreadsheet is: <https://docs.google.com/spreadsheets/d/1EdD53xfIIQz4GXvb-VFm0qHnG3iHKakWoDs56AG8Z9w/edit?usp=sharing>
5. Once the pre-survey is sent and your participants have responded, feel free to start reorganizing book baskets! The PPT can be found here – please share any of the slides and if you need more resources about the value of reading on topics and building knowledge and vocabulary please visit [achievethecore.org](http://achievethecore.org/). You can also find a one-page shareable summary of the project with links to a variety of resources here.
6. Keep ongoing notes of student motivation, engagement, and enthusiasm observations as you go, and meet with your team to share ideas, troubleshoot problems, and celebrate success.
7. Give a post survey to gauge success after approximately 8 weeks of implementation. Questions that can be used to create the google survey are: <https://docs.google.com/document/d/1O_Sg7rV6TMS9Wn_ZZWR5by2y1xE8WFvx62CeTK1MALI/edit?usp=sharing>

Please let us know if you have any questions as you get started.